



**Project
Management
Institute®
Keystone**

Live Virtual Event – Susquehanna Managed

Wednesday, April 14, 2021, 6:30-8:00PM

Welcome!

PLEASE STAND BY...THE MEETING WILL START SHORTLY.

Tonight's Agenda

- 6:15PM-6:30PM Attendee Logon & Zoom Connectivity Assistance
- 6:30PM-6:45PM Opening Comments
- 6:45PM-7:00PM Tips & Tricks
- 7:00PM-8:00PM Educational Event



About PMI

- ❖ The **PMI®** is the world's leading not-for-profit professional membership association for the project, program and portfolio management profession.
- ❖ The **PMI® Keystone Chapter** was initially chartered in 1995 to serve the project management profession within Central Pennsylvania.
- ❖ The **PMI® Keystone Chapter** serves over 1,200 members across six (6) branches:
 - Susquehanna (Harrisburg)
 - York
 - Lehigh Valley (Allentown/ Bethlehem)
 - North East (Scranton/Wilkes-Barre)
 - Reading
 - Carlisle



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Join PMI at
<http://www.pmi.org>

The **Project Management Institute** is the primary professional organization that supports students' efforts towards achieving PMP certification.

Annual membership fees are deeply discounted for students (\$32) yet students receive all membership benefits.

Free Access To ProjectManagement.com When You Join PMI Global



- Webinars
- Templates
- Community
- Topics
- Knowledge & Tools
- Events

- Live Webinars
- On-Demand Webinars
- Earning PDUs
- Tips For Attendees
- Propose a Webinar



Project Management Is Stubbornly Analog

by Mark Mullaly, Ph.D., PMP

Given the presence of automation from the outset, the stubbornly analog nature by which project management continues to function is moderately surprising. At least, it looks surprising until you take one fundamental factor into consideration.

STAKEHOLDER MANAGEMENT

4 Ways to Work Effectively with Stakeholders

by Lenka Pincot February 24, 2021

Every project has a varying number of stakeholders—sometimes too many. Trying to meet all of their requirements is often an impossible mission. Keep these four tips in mind.

RISK MANAGEMENT

PM History Lessons: Titanic

by Paul Bruno February 24, 2021

The Titanic signified the greatest achievement in shipbuilding when launched in 1912. But a prideful attitude and a plethora of bad decisions led inexorably to its ill-fated maiden voyage and collision with history. What can PMs learn from this tragedy?

COMMUNITY

Call For Nominations for PMI's Professional Awards

KNOWLEDGE SHELF

How to Measure the Success of Innovation in Projects and Other Work

NEW PRACTITIONERS

Understanding Your Project's 'Why'
by Andy Jordan February 24, 2021

Do Transformation *With* Your People, Not *To* Your People
by Andy Jordan

3 Challenges with Digital Transformation
by Kevin Coleman

Create the Transformation You Want
by Bart Gerardi

Need Help?

PMchallenge

PMwars

ACTIVE MEMBERS

Konstantinos Maliakas
Strategy/Portfolio/Program Advisor,
Mallorca Consulting PM



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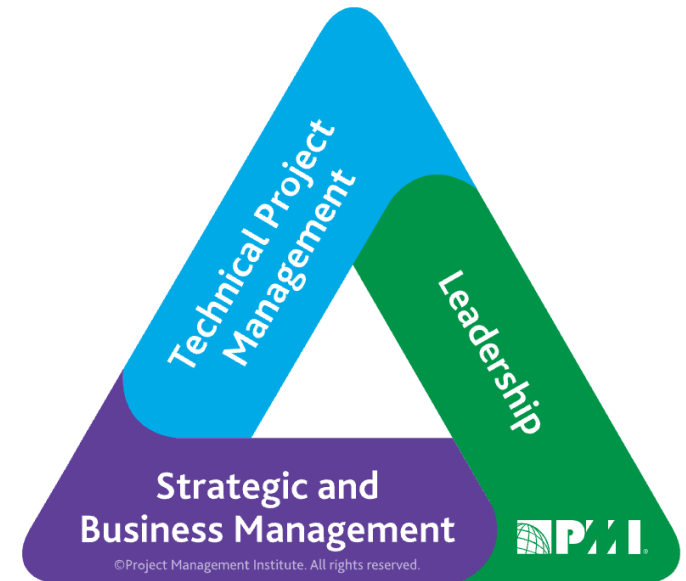
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PMI Keystone Chapter

Branch Locations & Meetings

York	• 1st Thursday of Month
Lehigh Valley	• 2nd Wednesday of Month
Susquehanna (Harrisburg)	• 2nd Wednesday of Month
Reading	• 2 nd Tuesday of Month
NE/Scranton	• 4th Thursday of Month
Carlisle	• 4 th Wednesday of Month

The PMI Talent Triangle®



- ❖ Meetings are typically offered to members at no cost and non-members for a small fee (\$5) and include professional networking, a light meal, and educational presentations aimed at topics in the Talent Triangle
- ❖ You'll earn at least one (1) PDU for each meeting that you attend
- ❖ PDUs must be manually entered in the Continuing Certification Requirements System (CCRS) on PMI.org



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Communications

PMI Keystone Chapter Event Newsletters

New Process: Eliminated the single weekly Monday email announcement containing all events and replaced it with:

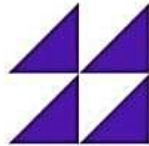
- **Email Sender:** PMI Keystone Chapter Team (@pmi-keystone.org)
- **Email Creator:** Relevant to event, so vary
- **Email Content:** Individual, event-specific
- **Email Date:** Once published on website; Reminders vary
- **Proactive Event Search:** www.pmi-keystone.org

Project Economy Superpowers



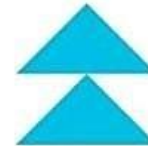
COLLABORATION

We can't do it alone. Whether it's partnering with a colleague, client, company or non-profit organization, each of us brings something unique to the table. And we are made stronger when we work together.



INNOVATION

New ideas. New products. New methods. Constant transformation is what helps us tackle new problems and find fresh solutions. We know that the world isn't one-size-fits-all. We bring new takes on everyday things to constantly move forward and make life better across the world.



GROWTH

Change and transformation, while at times unfamiliar, spur progress. Whether it's skill development or organizational expansion, growth brings new opportunities into our economy-and contributes to the greater good.



DETERMINATION

Sometimes projects go according to plan. Most of the time, not. Perseverance is needed to complete any project and successfully deliver outcomes that make a difference in the world.



TEAMWORK

Projects are delivered by people, but winning projects are delivered by teams. Project delivery relies on team players and people who contribute added value to any project, making the team stronger.



VISION

This can mean being unconventional. It can mean coming up with new ideas to solve new challenges. It's about perspective, seeing the big picture, and the ability to create solutions for now that are sustainable for generations to come.



CHANGE

Disruption isn't new-it's constant. Learning how to navigate change is inherent to our growth and challenges us to continuously evolve. Greater challenges bring greater satisfaction in giving back.

This symbol is only to be used in the Project Mark.



OUTCOMES

We celebrate not just the process, but the positive impact that projects around the world make on society. We're changing the world-for the better-one project at a time.



COMMUNITY

The people that are part of our world make it what it is today. Our community is one of our most valuable assets. We celebrate it and keep it going by welcoming all who wish to join us to make the world a better place.

What are your superpowers?

Our Generous Sponsors



Tips + Tricks

ENABLE CLIPBOARD HISTORY

Many already use CTRL-C to copy and CTRL-V to paste.

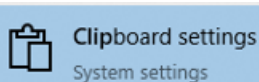
Ever wish you could paste something other than the most recent thing you copied?

GOOD NEWS...you easily can!



1. Type Clipboard in Search

2. Select



Clipboard

When you copy or cut something in Windows, it's copied to the clipboard for you to paste.

Clipboard history

Save multiple items to the clipboard to use later. Press the Windows logo key + V to view your clipboard history and paste from it.

On **3. Turn on clipboard history**

Sync across devices

Paste text on your other devices. When this is on, Microsoft receives your clipboard data to sync it across your devices.

Get started

Instead of CTRL-V to paste

4. Now use



and select the desired item from your clipboard

Ever looking to find the latest version of a document and end up on a longer scavenger hunt than you should?

Try this for you filenames: **YYYYMMDD_filename.ext**

This solves the issues around Date Created and Date Modified not always being accurate, depending on whether a file was moved, copied, or backed up later.

Great for correspondence especially!

If you are not already aware, you can use drop downs in Excel to speed data entry and reduce errors.

But you can also create a second set of drop downs based on what was entered in the first set of drop downs.

Type “DROP DOWN” in the Chat if you are interested in learning more and seeing a step-by-step walk through over a future “Lunch & Learn.”

Most of us have used “Print Areas” to restrict the area that prints.

But you can also create a **dynamic print area** that prints out based on what has been entered.

Type “PRINT” in the Chat if you are interested in learning more and seeing a step-by-step walk through over a future “Lunch & Learn.”

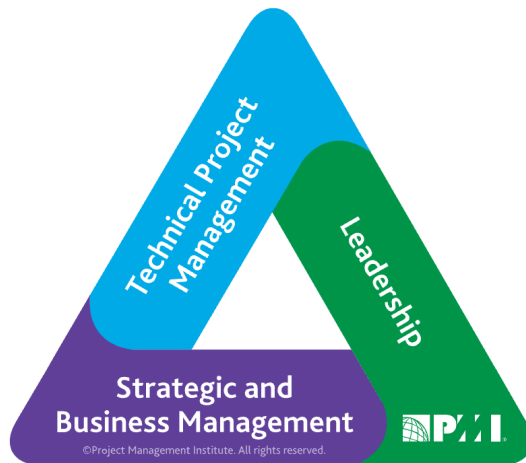
Tips + Tricks

WHAT TIPS DO YOU HAVE TO SHARE

Type “TIP” or “TRICK” in the Chat if you are interested in sharing a tip or trick during our next event (May 12) or at a future event.

PMI credential holders can **self-report** the Professional Development Unit (PDU) for this meeting through PMI's Continuing Certification Requirements System (CCRS)

The PMI Talent Triangle®



1.0 Technical PDU



Organization Meetings

Chapter, company, or professional meetings limited to 2 PDUs



“Change Management” presented by



Dr. John J. Byrne, PMP is an author, consultant, and an Assistant Professor of Management at the University of Pittsburgh at Johnstown. He began his career with the US Navy serving as a Nuclear Reactor Operator on submarines based in Scotland and the Caribbean. These travels gave John unique experiences, which he brings to life in his presentations and classes. This unique look is a blend of theory, application, and humor.

John has also supported the Keystone Chapter in the past as a PMP Instructor. He devotes much of his time to project management and the Project Management Institute Educational Foundation's (PMIEF) K-12 Educational Programs. He has spoken at the Project Management Global Congress a number of times and is an outspoken advocate of project management. His book "Polaris: Lessons in Risk Management" reflects his dedication to the field of Project Management.

Thank you for attending!



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Send questions, suggestions for future topics/speakers, tips and tricks, ideas, etc. to:

Susquehanna Branch Team

susq-manager@pmi-keystone.org