

## **Project Manager position**

### **Description of Duties:**

The selected Candidate will perform the following duties:

- Manages and coordinates the activities of internal and/or external staff involved in multiple IT projects of varying complexity.
- Develops and maintains project plans and other artifacts as required using PTC or other established project management standards, procedures, templates, and methodologies.
- Coordinates with business owners and other analysts to define and refine the project scope.
- Performs project management duties through the entire project lifecycle, including initiating, planning, executing, monitoring and controlling, and closing.
- Conducts lessons learned sessions during and after projects to identify recommendations for improvement.
- Develops and maintains a productive working relationship with technology staff, business owners, project sponsors, vendors, and key clients.

### **Desired Skillset**

The ideal candidate will have a minimum of five (5) years of expertise in project/project management of projects of various size and subject matter, including but not limited to integration, scope, schedule, cost, communication, vendor, and risk planning and management.

Additional beneficial skills include:

- Project Management Professional (PMP) Certification,
- ServiceNow Experience in Idea, Project, and Demand modules
- ITIL / ITSM practices and methodologies
- Experience related to Long-haul Fiber Networks, Facility/Campus Data Networks, Land Mobile Radio (LMR), Wireless connectivity, Wi-Fi Networks and Unified Communication technology.

Q&A regarding the position:

- Is this position 100% on site at a location in or near Harrisburg? Or is remote work involved?  
This position will be onsite at the turnpike 100% of the time.
- Is it safe to presume the project involves the installation or enhancement of the networks you listed? Yes, correct.
- Is this a 1099 or W-2 position? (or does the successful candidate have the choice?) We can work with 1099 or w2 consultants

- Would benefits be obtained through your organization? Yes, we provide benefits through SGC in the event the consultant would like them.

For more information about the position, contact:

***Eryn Foust***

**Technical Recruiter**

**Susan Graham Consulting, LLC**

W: 717-991-5344

[efoust@susangconsulting.com](mailto:efoust@susangconsulting.com)